Chicago Style

General Rules

- Double -space the entire text with the exception on the bibliography (leave a space between entries) and block quotations
- Block quotations longer than five lines should be indented by .5 inch and single spaced. DO NOT place quotation marks around a blocked quotation.
- Number all pages at the top of the page either in the centre or justifies to the right margin.
- Indent new paragraphs.
- The title Bibliography should appear centred at the top of the page. Do not underline, italicize, or bold the word.
- List all entries in alphabetical order according to the first word in the entry.
- You do not number the entries.
- Single space each entry, but leave an extra space between entries.

Footnotes

Footnotes are used to acknowledge that you borrowed from another piece of work.

You must cite a work when you use a quote or derive facts or ideas from it, even if you have not summarized, quoted or paraphrase the information.

Every citation in your work must have a footnote and a corresponding entry in the bibliography. Footnotes appear at the end of the page. You will have to have a subscript number for each entry. The subscript number will be placed at the end of the sentence in which the source is referenced, after the punctuation. Begin with the number "1". DO NOT use roman numerals. Do not start the order over on each page, continue numerically throughout the paper.

EXAMPLES OF REFERENCE LIST ENTRIES AND FOOTNOTES

SOURCE	REFERENCE LIST	FOOTNOTE

Book
1 author
	Last name, First name. *Title*. Place of publication: Publisher, year.
	
	Example: Foley, Ann. *The Life of Isis.* New York: Inkwell Press, 1978.
		First name Last name, *Title* (Place of publication: publisher, year), page number if relevant.
		
		Example: Ann Foley, *The Life of Isis* (New York: Inkwell Press, 1978). Page 222
		** if you have a second reference from this text immediately after the first entry use the authors' last name, *short title* and the page in
		Example:
		  1. Ann Foley, *The Life of Isis* (New York: Inkwell Press, 1978). Page 222.
		  2. Foley, *The Life*, 333

Book **2 or more authors**	List all the authors in the order that was presented. Last name, First name, and First name Last name. *Title*. Place of publication: Publisher, year. Example: Cheese, Chester, and Mouse Trap. *Exploring the Tunnels of Ancient Castles*. London: Swiss Press, 1989.	First name Last name and First name Last name, *Title* (Place of publication: Publisher, Date), page number. Example: Chester Cheese and Mouse Trap, *Exploring the Tunnels of Ancient Castles* (London: Swiss Press, 1989), page 12-16

| Edited book | Last name, First name." chapter Title." *Book Title*, edited by Editor's full Name. Place of Publication: Publisher, year.

Example: Twoshoes, Timmy. "The Late Night." In *Mysteries of Footware,* ed. Katherine Insole (Athens: University of Laces, 1989. | First name Last name," chapter Title" *Book Title*, edited by editor's full Name. Place of publication: Publisher, year. Page numbers. |

Journal (Print)	Last name, First name. "Title of Article." *Journal Title*, Volume, issue no. (year): page range. Example: Alberti, Marina. "Measure Urban Sustainability." *Environmental Impact Review*, 25, no.4 (1998): 277-278	First name Last name, "Title of Article." *Journal Title,* Volume, Issue no . (year), page number(s). Example: Marina Alberti, "Measure Urban Sustainability." Environmental Impact Review, 25, no.4 (1998):277
Newspaper (Print)	Last name, First name. "Title of Article." *Newspaper Title,(Name of* Month Day, Year, section. Example: Sack, Kenneth. "In Battle with Governors over Lawsuits." *New York Times*, March 28, 2010, late edition, section A.	Last name, First name. "Title of Article." *Newspaper Title*, Month Day, Year, section.
Web Page	First name, Last name, "Article Title," *Web Site Title*. Original publication Month Day, Year, URL (accessed month Day, Year). Example: Schneider, Keith. "The Biggest Wheel of Cheese*." Dairy Farmer Times*, April 26, 2020, httpl://canadianfarmerslikecheesewheels.com (accessed May 15, 2020).	First name, Last name, "Article Title," *Web Site Title*. Original publication Month Day, Year, URL (accessed month Day, Year).

Online journal	Last name, First name. "Title of the Article." *Title of Periodical*. Volume Number, Issue number (Year): page range, access date, URL Example: Heart, Lori. "Women's Rights". *The Woman's Journal* 77, no, 2 (1994): 38-45, accessed June 16, 2017, http//womansjournal.com	First name Last name, "Title of the Article." Title of Periodical. Volume Number, Issue number (Year): page range, access date, URL
Film	Last name, First name. *Title of Work.* Directed /Performed by First name last name. Original Release year; city: Studio/Distributer, video release year. Medium Example: Shanley John Patrick, dir. *Joe Verses the Volcano*. 1990; Burbank CA: Warner Home Video, 2002. DVD.	*Title of Work* director/Performed by First name last name (original release year: Studio/Distributer, video release year), medium. Example: *Joe Verses the Volcano,* directed by John Patrick Shanley (1990; Burbank CA: Warner Home Video, 2002), DVD.
Class Lecture	Last name, First name. "Title of Lecture." Medium at sponsorship Location, date. Example: Hudsan, Sally. "Exploring Biblical Texts." Presented at the Annual Theology Conference, Toronto, ON, March 2009.	First name Last name, "Title of Lecture." (Medium at sponsorship, location, date). Example: Sally Hudsan, "Exploring Biblical Texts." (Presented at the Annual Theology Conference, Toronto, ON, March 2009).