



St. John's College

Brant Haldimand Norfolk Catholic District School Board

80 PARIS ROAD, BRANTFORD, ONTARIO N3R1H9 / (519)759-2318 FAX 519-751-0526

Tuesday, June 9, 2020

Dear Parents and Students,

The local health unit has given us permission for students and/or parents to retrieve student items left at the school on March 13th.

Students have been scheduled for pick up **by Grade / Homeroom** as follows:

GRADE 9 STUDENTS ONLY...

IMPORTANT: there is one time allocated for those students on spare (grade 9 – 12)

DATE	TIME	HOMEROOM TEACHER
June 16	9:00 - 9:30	Carrieri
	9:30 - 10:00	Dickens
	10:00 – 10:30	R.Dobrowolski
	10:30 – 11:00	S.Dobrowolski / S.Iliopoulos
	11:00 – 11:30	Elliott
	11:30 – 12:00	McIntosh (Athan)
	12:00 – 12:30	Merks
	12:30 – 1:00	Olivieri
	1:00 – 1:30	Perras
	1:30 – 2:00	STUDENTS ON SPARE PERIOD 1

GRADE 10 STUDENTS ONLY...

DATE	TIME	HOMEROOM TEACHER
June 17	9:00 - 9:30	Beaudin
	9:30 - 10:00	Chisholm
	10:00 – 10:30	Hyndman
	10:30 – 11:00	Iliopoulos
	11:00 – 11:30	Laidler
	11:30 – 12:00	Lichty
	12:00 – 12:30	Quinlan
	12:30 – 1:00	Robitaille
	1:00 – 1:30	Tchegus
	1:30 – 2:00	Weszner
	2:00 – 2:30	Wilkes, D'Eramo, Dickens, DiStefano Elliott, Ronson, Marriott, McIntosh, Olivieri, Penner, Koolen

GRADE 11 STUDENTS ONLY...

DATE	TIME	HOMEROOM TEACHER
June 18	9:00 - 9:30	Hutchison
	9:30 - 10:00	Kitchen
	10:00 – 10:30	Koolen
	10:30 – 11:00	Salciccioli
	11:00 – 11:30	R.Todd
	11:30 – 12:00	Penner, Wilkes, DiSefano
	12:00 – 12:30	McEachen, Castagna, D'Eramo, Clannon, Beaudin, DeProsperis, Heida
	12:30 – 1:00	Marriott, Pomponio, Quinlan, Ronson, Tchegus

GRADE 12 STUDENTS ONLY...

DATE	TIME	HOMEROOM TEACHER
June 19	9:00 - 9:30	Clannon, Castagna
	9:30 - 10:00	Yakymyshym
	10:00 – 10:30	DeProsperis
	10:30 – 11:00	Heida
	11:00 – 11:30	McEachen
	11:30 – 12:00	Pomponio
	12:00 – 12:30	Stenhouse
	12:30 – 1:00	J.Todd
	1:00 – 1:30	Wilkes, D'Eramo, DiStefano, Hyndman, Kitchen, Koolen, Marriott
	1:30 – 2:00	Penner, Robitaille, Ronson, R.Todd

Families with students in more than one grade are to attend on the students' scheduled day (to abide by the rules set out by Health Unit)

Anyone wishing to enter the school must conduct the [online self-assessment](#). Access will only be granted to those who have satisfied all self-assessment questions.

Everyone in the building will maintain a physical distance of at least two (2) metres (or 6 feet) at all times and follow hand hygiene and cough etiquette protocols (below). To optimize maximum social distancing, we encourage that ONLY the student enters the building (if caregivers are not required).

Upon arrival students/caregivers are asked to check in with a staff member at the "Welcome Table" (front entrance) to indicate that they are present. Please also check in at the "Departure Table" (GYM) to indicate you are leaving the building. This allows us to monitor the number of people in the building effectively.

Students and caregivers will be provided a maximum 30-minute time slot to retrieve personal belongings. **Please come with boxes or bags to pack your items.** Bags/boxes will not be available at the school.

After each day, custodial staff will thoroughly clean the occupied and high touch areas.

Appropriate Hygiene Protocols

- Hand Sanitizers are available on site
- Students and staff are not permitted to remain in the building for any other purpose (i.e. socialize). Washrooms will not be made available.
- Parents/staff/students should only access the area (i.e. locker, GYM) required. **Have boxes or bags ready to pack items.**
- While inside the building and in the parking lots, individuals must practice physical distancing and remain at least 2 metres (or 6 feet) apart at all times.
- Afterwards, custodial staff will conduct enhanced cleaning of high touch surface during the day, at pre-determined dates/times.
- If possible, everyone should use stairs while in the building. If elevator use is necessary, elevators should be used alone. Please see an administrator if you need an elevator.
- No one is permitted to wedge doors. Access in and out of the school will be controlled at all times.

Collection of Materials

Students are expected to return any school material that was on loan at this time (textbooks, library books, sports uniforms, instruments, etc.). This does NOT include devices that were distributed as part of COVID-19 protocols. Communication as to how these will be returned will be sent at a later date.

Once you have cleaned out your locker you are asked to deposit any materials to be returned to the school in the **GYM at designated areas**. Signs and guides will be present to assist you.

Since materials must sit for a period of time to ensure their virus-free status, it is essential that when returning materials you provide the teacher at each area with the tracking information to indicate that you have returned the item.

This assigned date and time will be the only opportunity to access the school to retrieve personal items from lockers, and return textbooks, library books and/or other school issued items. Note: any lost or outstanding items not returned on this date will be subject to a replacement cost fee. These fees will be posted to students through Schoolcash online, with payments to be made before June 30, 2020.

We will be utilizing the FRONT DOORS and the BACK GYM DOORS on this date, so please park in the front lot. If a line up occurs, there will be indicators to assist in maintaining appropriate physical distancing.

This will be the only opportunity to collect items as directed by the school board and the local health unit.

Thanks for your understanding during this process.

Greg Picone

Principal